

Minutes for the meeting held on November 8, 2021

Anita Shelton
Adam Ney
Merrill Archambault

Called the meeting to order at 7:03 pm, we have a quorum.

Scott Hatch presented his letter of Engagement to complete the work of the "Agreed upon Procedures." Adam made the motion to approve, Anita 2nd (all)

Mr. Beason asked Scott about the clause that states, "AUP is not designed to detect instances of fraud or non-compliances. Should any matters come to their attention they will communicate them in accordance with professional standards applicable to the law." Scott stated by thanking Kelly And Adam for the work that was set forth to complete the task.

Page 2 & 7 denotes the findings that the General Fund budget was over spent by \$2,725 budget amendments should have been completed for the amount of money that was encumbered. The money was within the account, it was a budgetary error. Asked for budgets to be combed through around the end of fiscal year so we will have no noted non-compliance issues.

Page 6 shows all the funds and the figures that show that Mountain Park had no loss of revenue for the fiscal year.

Page 14 is a report that is used to show accrual bases of money in the PWA. This report is the USDA report for making sure that Mountain Park is able to keep up with requirements for funding through Rural Development/USDA.

Adam made the motion to approve the AUP as presented by Scott Hatch, for all accounts. Archie 2nd the motion. (all)

Adam made the motion to approve the **Minutes** for October 12, 2021 meeting, Archie 2nd (all)

Adam made the motion to approve the **Special** minutes for meeting October 21, 2021, Archie 2nd (all)

Adam made the motion to approve the **Special** minutes for meeting on November 2, 2021, Archie 2nd (all)

Archie made the motion to approve October/November **Encumbrances**, Adam 2nd (all)

Anita motioned to approve October **Treasurer's** reports, Adam 2nd (all)

Amendment #1 \$10,000 decrease from Court system to add increase for Police Department.

Adam made the motion to approve, Archie 2nd (all)

Amendment #2 \$3,425.15 use FEMA money for increase in General Fund maintenance and operations. Adam made the motion to approve with the correction, Anita 2nd (all)

CDBG 17501/17502 Water Well Project:

Bid opening for the Chloramine station will be November 9, 2021, at 11:00 am.

Mountain Park was awarded another Grant through ORWB for aeration in the water tower.

Kelly will be attending class in Duncan to obtain the class C lab license.

Adam made the motion to approve the permit through ODEQ permit #WT000038210681, Archie 2nd (all)

Fire Department: Nothing to report

City Attorney: Nothing presently

Adam made the motion to approve Yoelinda R. Scivally to the KCD3, ambulance Board. Anita 2nd (all)

Adam made the motion to approve the increase for roll off box. With that current water bill the fee will now be \$25.00 and \$35.00 for out of town users. With the cost continually going up for Mountain Park the Board felt it was needed, Anita 2nd (all)

Christmas in the Park has asked the Board to allow them to decorate the Park this year for Santa. Santa will come on the 14th of December. Archie made the motion to approve the group to light the park, Anita 2nd (all)

New Business: Some discussion about the EMS contract was brought up from the Co. Commissioner. Gary Jennings (Co. Commissioner) will be going to talk to the DA concerning this matter. Mr. Beason stated that he would be available to talk to anyone concerning this contract for EMS services. Some of the ideas was the legalities of the Municipalities.

Adjourned: 7:46 pm

Approved Adam Ky DATE 12/13/2021

Minutes for the PWA Regular meeting held on November 8, 2021

Adam Ney
Anita Shelton
Merrill Archambault

Meeting was called to order at 7:46 pm.

Adam made the motion to approve the "Agreed upon Procedures" that was presented in the Regular meeting by Scott Hatch, CPA. The motion was seconded by Anita. (all)

Adam made the motion to approve the **Minutes** for October 12, 2021, meeting as stated, Archie 2nd (all)

Adam made the motion to approve October/November **Encumbrances** as presented, Archie 2nd (all)

Anita motioned to approve October **Treasurer's Report**, Archie 2nd (all)

Adam made the motion to approve all **Purchase Orders**, Anita 2nd

Water Superintendent: spoke in regular meeting

Adjournment @ 7:50 pm

Approve Adam Ney

Date 12/13/2021