

Town of Mountain Park Regular Meeting Minutes
208 Spruce Street
Monday, February 9, 2026 @ 7:00 PM

Melissa, Mayor

Anita Shelton, Trustee

Beverly Emswiler, Trustee

Tom Talley, Town Attorney

Meredith Meacham, Accountant

Shawn Norman, Town Clerk/Treasurer

1. Roll call, Declaration of quorum being present.
2. Public Participation –
 - a. Mark Johnson – Town cannot continue to spend money on unnecessary things and on wish lists. The last few years our sales tax has gone up 32.5%. The water rates have gone up just in the last year, we've added \$20 to every bill. Discussed what happens if we lose meters. He would like the board to consider being a 5-person board in lieu of a 3-person board. If the board doesn't let people vote on this, it's called a dictatorship.
 - b. Chris Fleming- came to see the way differences in the way the municipal governments work.
3. Consent Agenda – Consent Agenda items read: Anita-approve; Melissa – approve; Beverly approves.
4. General Fund Treasurers Report – New reports from Meacham- Meredith Meacham introduced herself, they work with 80 municipalities in Oklahoma. Meacham will try to provide information so that the town can make financial decisions. She is here to empower the town to make decisions to help the town. She explained the financials; she compiled the information that Shawn gave them. She has no opinion on it; she reconciled numbers to get the information provided. They will continue to refine the financial reports as we move forward. Capital Outlay means things the are over 2500 and last more than a year. GF at 40% of budget; police 90% of budget. The amount of payroll for the police was not accounted for in the budget. Police have overspent the capital outlay budget by 44, 000. We are going to watch the police spending. We are currently at a loss. 7 months in with a net loss. This is where you need to look when someone says they need something. Budgets are amendable but you can only change the budget to the extent that you have cash in the bank to fund it. PWA should be the money maker. Enough money should be received through PWA to support the non-money-making operations. Water revenues – good. Water – expenses – over budget. Capital Outlay – on budget. Sewer revenue and expenses look good. Trash revenue – great! It's been profitable. EMS. PWA is profitable, however, payroll was not in the budget. So the profit went to payroll and PWA now has a loss. We are working on getting 6 months of cash on hand. Vote on accepting – Anita – approve; Melissa- approve; Beverly approve.
5. Reports from officers and boards:
 - a. Fire Chief Denton Ervin not much going on. Been in contact with the Chief from Bullskin regarding the truck. Denton was told the check was mailed out today – 2-day mail with signature receipt. They'll take it out of service, and I've gotten with the freight company we will schedule a pickup and get it on its way. The freight company will require shipping payment prior to shipping. Denton assured Mark Johnson that the shipping cost has not changed. Mark inquired about insurance. Denton has it covered.
 - b. Police - Stephen Pappas – Quiet Month. 205 citations; 2 criminal citations, drugs going through town.
6. Consider, discuss and take possible action on the Kiowa County Road Agreement. Tom Talley has reviewed. It is a standard agreement that all the cities and towns utilize and what it does is provide for the county commissioners to provide assistance with roads, such as the reap grant. Vote on signing the road agreement – Anita – agree, Melissa – agree, Beverly – agree. – Mark made a comment that we still have some gravel roads in Mountain Park and it would be good if we could get some gravel on them and get them graded again. What the cost would be to come and fix some holes. The board should call Gary.

7. Consider, discuss and take possible action on approving Angela Shelton as the new board member of the Federal Housing Authority. Angela is not here, but her and LeeAnn have spoken and Angela has accepted the position. Vote for approval. Anita – approve, Melissa – approve, Beverly – approve.
8. Consider, discuss and take possible action on allowing the Kiowa Southern Chamber of Commerce to hold the annual easter hunt in the Mountain Park Park. No one present to speak about this, to be held on April 4. 2026. Vote – Anita-approve; Melissa-approve; Beverly – approve.
9. Consider, discuss and take possible action on approving a new ordinance for purchasing procedures replacing Section 1-60 and revising Section 1-61 of the City Ordinance. Emergency Ordinance and Ordinance of Purchasing. Tom Talley said this needs to be put in place so we can properly handle our funds. Mark Johnson asked if there was any distinction between repairs and purchasing a fixed asset. Mark thinks the purchase amount is too large. Board can spend \$3000, and the town clerk \$500 without approval. Anything above must go before the council. Mark asked about things that must be bid, what do we do? Then we follow the law. only over \$25,000 must be let out to bid. Meredith said that this will streamline the process while keeping an internal financial control process in place. The previous ordinance was confusing and was not always followed to the letter of the law. This outlines a procedure Shawn can do, you all can approve and still meets the requirements and still provides internal control. Vote – Anita makes a motion to approve; Melissa – seconds it.
10. Add the dog catcher title and responsibilities that go with it to Gary Ammerman and Code Enforcer Nathan Morgan – the citizen claimed there was not an ordinance- Anita moved to table the discussion until the ordinances were reviewed, Beverly and Melissa 2nd the motion at the same time.
11. Consider, discuss and take possible action on a future dog kennel for animal control. Anita tabled this motion and Melissa 2nd it.
12. *Consider, discuss, and take possible action to convene into executive session pursuant to Title 25 O.S. Section 307 (B)(1) Executive session:* Anita made the motion to convene into executive session, Melissa seconded the motion. 7:53
13. Reconvene after executive session – Anita makes motion to come out of executive session; Melissa seconded the motion. 8:55
 - a. Discuss with city attorney potential legal issues. – no issues - tabled.
 - b. Discuss the employment, hiring, appointment, promotion, demotion discipline or resignation of any individual salaried officer or employee: Part Time Administrative Assistant- Anita makes a motion to table this, Melissa seconded the motion.
 - c. Consider, discuss changing the Chief of Police and Deputy Chief ‘s pay to salary rather than hourly. -Chief of Police - Anita – approve, Melissa – approve, Beverly – approve. Deputy Chief – Anita – approve, Melissa – approve, Beverly – approve.
14. No Comments from Trustees
15. Anita makes motion to adjourn, Melissa seconded it. – Adjourned.
16. After adjournment, Mark brought up he wanted to know the salaries and Tom said it should be voted on. Vote- Approve the Chief of Police for a salary of \$50,000/year. Anita – approve, Melissa- approve, Beverly- approve. Vote – approve salary for Assistant Chief of Police at \$1800/month: Anita – approve, Melissa- approve, Beverly – approve.
17. Anita makes a second motion to adjourn the meeting; Melissa seconded the motion. 9:07pm

Melissa Metten
Approved

03.09.26
Date